



KANSAS CITY PUBLIC SCHOOL RETIREMENT SYSTEM

3100 Broadway, Suite 1211
Kansas City, MO 64111
816.472.5800
www.kcpsrs.org

DIRECT DEPOSIT AUTHORIZATION

Direct deposit of your monthly KCPSRS benefit allows payments to be electronically credited to your checking or savings account. To begin direct deposit of your KCPSRS benefits, please complete this form and return it to KCPSRS. The undersigned authorizes KCPSRS to make monthly deposits and any necessary adjustments involving the same deposits in the account at the bank identified below, and authorizes said bank to accept such deposits and make any necessary adjustments.

Name Social Security no.

Address Street address or P.O. box number City State Zip

Phone () Email Address Area code

Direct Deposit to Bank Account (Choose one type of account.)

- To deposit your benefit in a checking account, attach a voided check to this form AND provide the account number and routing number in the box below.
To deposit your benefit in a savings account, contact your financial institution for the 9-digit routing and savings account number and include it in the space below.

CHECKING (you must attach a voided check)

9-digit routing number Account Number

Name of financial institution

Attach voided check here

SAVINGS ACCOUNT (contact your bank for correct routing number and account number or you may attach a copy of your bank information on the bank's letterhead)

9-digit routing number Account Number

Name of financial institution

Signature (Required)

Please return the completed form to KCPSRS, 3100 Broadway Suite 1211, Kansas City, MO 64111, or fax it to 816-472-5909. If this form is signed by a power of attorney (POA), we require the POA documents before the form can be accepted.

In signing this form, I consent to the direct deposit terms and am attesting that I am (or the benefit recipient is, if being signed by a POA) an owner of the account.

Signature Date

Upon receipt of this form, KCPSRS will submit an electronic pre-notice to your bank to confirm the account information is accurate. During this time, the first pay period after submitting this form, a paper check may be mailed to your home address. Once confirmed, your benefit payment will continue to directly deposit into this account until you notify KCPSRS to do otherwise.